



Timothy Wood
Building Director

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Permit Termination Request

RE: Address _____ Permit # _____

The undersigned as owner, or authorized agent of _____,
herewith requests (name of company or property owner) that the above permit issued to
_____ be terminated, effective immediately.

Has any work proceeded?

Yes

No

If yes, an inspection of work performed to date is required and a new permit shall be obtained
for completion. List name of new contractor

_____ (if applicable).

Permit refund requested if possible:

Yes

No

Name of company, license holder or authorized agent/owner (as applicable)

Indicate: ____ license holder ____ authorized agent ____ owner

Address

Phone

Signature

Date