

41-A DISTRICT COURT  
SHELBY TOWNSHIP

0132-1001

OCTOBER 3, 2017

REQUEST FOR PROPOSAL  
41-A DISTRICT COURT SHELBY TOWNSHIP

**PROJECT**

41-A District Court  
Shelby Township  
  
AEW Project No. 0132-1001

**OWNER**

Shelby Township  
52700 Van Dyke  
Shelby Twp.  
Michigan 48316

**LOCATION**

Shelby Township  
52420 Van Dyke  
Shelby Twp., Michigan 48316

**ARCHITECT/ENGINEER**

AEW Inc.  
51301 Schoenherr Road  
Shelby Township,  
Michigan 48315  
586) 726-1234

**DESCRIPTION**

The scope of work involved for this project is as follows: A new 20,100 square foot 41-A District Court Building.

**SCOPE OF PROPOSAL**

Sealed proposals are invited for the Project and will be received at the Office of the Owner until 2:00 pm, local time; **Tuesday, October 31, 2017**. Bids will be publicly opened and read aloud in the offices of the Township Clerk immediately thereafter.

**PRE-BID MEETING**

A pre-bid non-mandatory meeting will be held at the office of the owner, 52700 Van Dyke at 10:00 am **Tuesday, October 10, 2017**. Pre-bid questions shall be submitted to the Architect before October 20, 2017 1:00 pm, local time. Contact Jason Arlow at: jarlow@aewinc.com.

**DOCUMENTS**

Documents and requirements can be viewed at the office of the owner and at the office of the Architect/Engineer. Documents and requirements will be available **Tuesday, October 3, 2017** after 1:00pm.

This solicitation, along with all attachments may be downloaded from the Michigan Intergovernmental Trade Network (MITN) at [www.mitn.info](http://www.mitn.info). Documents shall be available on or after October 3, 2017 at 1:00pm local time. Any and all Addenda issued by Shelby Township must be viewed or downloaded from the above listed website.

**BID GUARANTEE AND CONTRACT SECURITY**

Each bid proposal shall be accompanied by a certified check, bank draft or satisfactory bid bond in an amount of 5% of the maximum bid amount. Checks shall be made payable to Shelby Township. Bids may not be withdrawn for a period of sixty (60) calendar days after receipt of bids. The successful bidder will be required to furnish the required insurance and bond certificates.

**RIGHTS OF THE OWNER**

The Owner reserves the right to reject any or all proposals and to waive irregularities in bidding, or to accept the lowest responsible proposal that, in the opinion of the Owner, will serve his best interest.

**DATED:**       October 2017

Shelby Township