

# Charter Township of Shelby

**Tim Wood**  
Building Director

52700 Van Dyke  
Shelby Township, MI 48316-3572

Phone: (586) 731-5969  
Fax: (586) 803-2099  
E-mail: [building@shelbytwp.org](mailto:building@shelbytwp.org)

## **PRELIMINARY CERTIFICATE HOUSE GRADE AND LOCATION**

We certify that we have on (date) \_\_\_\_\_ checked the site existing at:

House # \_\_\_\_\_ Street \_\_\_\_\_ Lot # \_\_\_\_\_

Subdivision \_\_\_\_\_ Builder \_\_\_\_\_

and find the building location, with respect to the lot lines, is in accordance with the dimensions specified on the approved plot plan. Further, we certify that the building grade is in accordance with the grade specified on the approved plot plan.

**BY:** \_\_\_\_\_  
**Registered Land Surveyor**  
**Or**

\_\_\_\_\_  
**Registered Civil Engineer No.**

**EMBOSSSED SEAL –**

Building grade and location must be approved prior to starting garage footing (or basement backfill if no garage).

**INSTRUCTIONS:** Attach a copy of the original Plot Plan submitted as part of the Building Permit application. Note any deviations with such and approved Master Grading Plan as follows:

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|------|
| 00.0 |
|------|

 = **APPROVED BRICK LEDGE ELEVATION PER MASTER GRADING PLAN**

00.0 = **EXISTING ELEVATION**

ALL PROPOSED ELEVATIONS AS SHOWN ON THE APPROVED MASTER GRADING PLAN AND THEIR CORRESPONDING AS-BUILT ELEVATIONS **MUST** BE SHOWN. ALSO INCLUDE AS-BUILT RIM, SIDEWALK, AND PAVEMENT ELEVATIONS. FAILURE TO COMPLY WILL RESULT IN REJECTION.